

SPECIMEN OF SERVICE CONTRACT AGREEMENT BETWEEN UNIVERSITY AND THE EMPLOYEE ON CONTRACT TO BE EXECUTED ON JUDICIAL STAMP PAPER WORTH RUPEES 15/-.

This service contract/agreement made at Nauni (Solan), the day of, between Registrar/ Director of Research/Director of Extension Education, Dr Y S Parmar University of Horticulture and Forestry, having its registered office at Nauni (Solan) (here in called ONE PART) and Sh S/o Sh Resident of Here in called (OTHER PART).

WHEREAS

The University wanted to engage some suitable person for that post and for that purpose, advertised vacancy in the leading News Papers/inviting applications after giving wide publicity and after interviewing all the candidates, who have applied for the post, has selected Sh for the post of

NOW THIS AGREEMENT WITHNESETH that it has been agreed between the parties as follows:

1. That the University engages Sh For a period for **co-terminus with the project** as in the department/office on the fixed salary of Rs. per month.
2. That Sh will devote his full time, skill and attention to the University work.
3. Sh will not engage in any other private business or service during the tenure of his contact service agreement with the University.
4. Sh will work under the direct supervision of his immediate Controlling Officer/ HOD and will also carry out the assignments and duties entrusted to him/her by the concerned Controlling Officer from time to time.
5. Sh will maintain absolute integrity and will be governed by the instructions/conduct rules applicable to the University employees and also maintain proper records of Research, Teaching and other experimental data and relevant records thereof, information and also account for the income, expenditure and goods vouchers etc. The necessary vouchers/ receipts/ record will be open for inspection by the University authorities.
6. The services of the Sh can be transferred within the territorial jurisdiction of the University in the State of HP.
7. The University can terminate Sh Before expiry of this service contract agreement by giving one month's notice or salary for one month's in lieu thereof without assigning any reason and Sh will not have any right against the University, in case of premature termination of his services. Similarly, Sh may also terminate this agreement before expiry of this agreement by giving one month's

clear notice or salary for the period by which the notice falls short of one month, in lieu of such notice.

8. Sh will be entitled for reimbursement of tour expenses (TA&DA) at the rates of HP Government as adopted by the University and amended from time to time.
9. This agreement will be executed in triplicate and original will remain with the engaging authority of the University (authorised official) and duplicate copy with the employee concerned and triplicate copy with the HOD, where the employee is posted.

IN WITNESS whereof the parties hereto have set their hands to this agreement on the day and year mentioned above.

WITNESS:

1.
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Registrar/DR/DEE,
UHF, Nauni
(With official seal)
(ONE PART)

2.
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.....

Signed and delivered by
The within named Sh
.....
(OTHER PART)